

14th December 2023

Dear Parent/Carer,

We recently held supportive sessions to allow your son/daughter to apply for college via online portals. Unfortunately, some students suffered from a website failure while part way through the application process. Please could you check with them that they have had a confirmation email back from the college to show receipt of application. If they do not, they should repeat the application which should only take 10 to 15 minutes now that they have been shown what to do.

This does not affect paper applications to Loreto or Xaverian Colleges but applicants for these institutions should still be looking at a backup plan by applying to an alternative. Similarly, students with an interest in an apprenticeship should apply to college now and seek an apprenticeship later in the year.

All students should have completed their applications by Christmas.

Yours faithfully,

Calum Berry

Careers Lead